

Massage Therapist Documentation Required for Licensure

- ☐ Application and fee (\$120). **All application fees are nonrefundable.** To apply, do one of the following:
 - 1. Create an account, apply and pay online at:
<https://ibpllicense.iowa.gov/PublicPortal/Iowa/IBPL/common/index.jsp>, OR
 - 2. Print, complete and return a paper application with a check or money order payable to the Iowa Board of Massage Therapy:
http://idph.iowa.gov/Portals/1/Files/Licensure/mt_app_form.pdf.
- ☐ Educational Requirement - Official transcripts conferring a degree in massage therapy sent directly from the massage school to the Iowa Board office.
- ☐ Examination Requirement - Official National Certification Board for Therapeutic Massage and Bodywork Examination (NCBTMB) or Massage and Bodywork Licensing Examination (MBLEx) score results. Exam scores must be sent directly from the exam service to the Iowa Board Office.
- ☐ CPR Requirement - Proof of completion of a CPR course that is certified by the American Red Cross, the American Heart Association or the National Safety Council which can be one of the following:
 - 1. Official transcript documenting completion of the CPR certification within one year of the date of the application for Iowa licensure, OR
 - 2. A copy of both sides of the current certification or renewal card
- ☐ First Aid Requirement - Proof of completion of a first aid course that is certified by the American Red Cross, the American Heart Association or the National Safety Council which can be one of the following:
 - 1. Official transcript documenting completion of the first aid course within one year of the date of the application for Iowa licensure, OR
 - 2. A copy of both sides of the current certification or renewal card
- ☐ Verification of licenses held in other states (if any):
- ☐ Applicants that have been previously licensed, registered or certified in any other state must provide official verification of licensure in the other state(s). The license verification must include license issue date, expiration date and any pending or past disciplinary action. The verification may be printed from another state licensing board's website if it contains all of the required information. If web based verification is not available, the verification must be send directly to the Board office by the state(s) where the applicant has been licensed, registered, or certified. If the applicant has never been licensed in another state, ignore this item.